



## HOW DO I MAKE A DONATION OF SHARES TO WYCLIFFE COLLEGE?

Please follow the three steps below to make a gift of securities to Wycliffe College.

**Step 1. Decide how much you would like to give to Wycliffe College.**

**Example:**

*"I would like to give 100 shares of CIBC stock to Wycliffe College. This is the equivalent of about \$10,000 based on today's stock value"*

**Step 2. Ask your broker to contact Rick Nisbett at ScotiaMcLeod and be sure that they provide the number of shares (or other securities) that you wish to give and your name. Rick will facilitate the rest of the transaction with your broker.**

**Contact:**

Richard (Rick) T. Nisbett, Lead Investment Advisor  
416-860-1355 or 1-866-704-9141  
rick.nisbett@scotiawealth.com  
Scotia Wealth Management

The following information will be useful for your broker prior to contacting Rick:

**Account Name: Wycliffe College**  
**Account Number: 448-00357-1-8**  
**CUID: SCOT**  
**Dealer Rep/Code: 9155/9CG**  
**DTC: 5011**  
**Clearing Number: T085**

**Step 3. Please contact Shelley McLagan, Director of Development at Wycliffe College (416) 946-3524 or [shelley.mclagan@wycliffe.utoronto.ca](mailto:shelley.mclagan@wycliffe.utoronto.ca) to alert us on the day you order the shares transferred so that we might alert ScotiaMcLeod to promptly sell the shares.**

Upon receipt of your gift through Scotia McLeod, Wycliffe College will provide a tax receipt for the closing value of the shares on the day they were received.

Wycliffe College Registered Charity # 108223389RR0001

*THANK YOU!*